UCSF Physical Distancing Protocol
Updated May 4, 2020

UCSF is taking the following measures to ensure the health and safety of the UCSF community, including employees, learners, patients, and visitors.

For more details, visit https://coronavirus.ucsf.edu/policies-guidance and email Emergency Management emer.mgt@ucsf.edu with comments or questions.

☐ All personnel on UCSF property must remain six feet apart, whenever possible, and abstain from physical contact, including shaking hands.
☐ All personnel on UCSF property must observe good hygiene and wash their hands frequently and cough or sneeze into their own elbows.
☐ All UCSF personnel who can carry out their duties from home have been encouraged to speak to their supervisor about working remotely.
☐ Personnel are not to come to work if they are sick.
☐ Anyone, except patients, with cough or fever should not enter UCSF facilities.
☐ At certain facilities, including UCSF medical centers, symptom checks and screening are being conducted before personnel may enter the workspace.
☐ Where possible, workstations should be separated by at least six feet.
☐ Frequently disinfect bathrooms, common areas, and high-contact surfaces.
☐ Hand sanitizer is available at locations presenting a greater likelihood of contact with people.
☐ Soap and water are available in all restrooms.
☐ All personnel on UCSF property must wear a face covering, except when in a private office or private vehicle.
☐ UCSF Health has established a Universal Surgical Mask Policy that applies within their facilities.
☐ UCSF is complying with the public health order by prohibiting non-essential visitors from entering UCSF healthcare facilities.
☐ All non-essential events and gatherings have been cancelled or postponed.
☐ UCSF has closed areas that are used for gatherings such as gyms and events centers, among other facilities.
☐ UCSF requires that all classes and meetings take place remotely, where possible.
☐ UCSF has stopped offering self-service food stations such as salad bars and buffets.
☐ Lids for cups/food items are to be provided by staff and not available for customers to grab.
☐ Where line may form, floor markings have been applied to indicate six feet of separation for those in line, and personnel are encouraged to use the markings to maintain distance.
☐ Limiting the number of people who can enter into the facility at any one time to ensure that people can easily maintain a minimum six-foot distance from one another at all times, except as required to complete Essential Business activity.
☐ UCSF encourages the use of contactless payment systems, where possible.
☐ Copies of these protocols have been distributed to all employees.