

## New Cleaning Guidance for Common Areas in Ambulatory

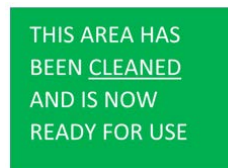
*This applies to front desk, waiting rooms, conference rooms, and other common areas*

**!** **Cleaning surfaces, washing your hands often, and physical distancing** are best practices and reduce the risk of transmission. It is also reassuring to our patients and staff.

**1.** Place hand hygiene stations and tissues in a safe and accessible area and ensure “no touch” trash receptacles are available and visible.

**2.** High-touch surfaces and objects in common areas will vary. **Assess** these spaces and ensure all surfaces and items can be wiped down. **Appropriately** disinfect these surfaces and objects with approved disinfectant wipes (**Green top**) Clorox Hydrogen Peroxide wipe (1) minute dwell time; (**Gray top**) PDI Sani-Cloth AF3 (3) minute dwell time.

**3.** Signage and visual cues are a great way to remind staff to clean and to indicate to patients if an area is clean, dirty, or off limits (e.g., waiting rooms, conference rooms). Signage is also important to remind everyone to maintain physical distancing and to perform hand hygiene.



**4.** Consider removing and/or limiting furniture and other items not needed in common areas. **Replace** any non-wipeable/porous furniture/items in the space with **wipeable, non-porous** furniture/items wherever possible. Soft and porous materials are hard to clean and disinfect (e.g., magazines, upholstered furniture, etc.).

**5.** Maintain physical distancing as much as possible, including during breaks. If possible, avoid sharing workstations, pens, etc. Clean between users.

**6.** Hospitality routinely cleans these areas nightly, however cleaning/disinfecting of high-touch surfaces and objects will need to be performed by staff throughout the day. (i.e., beginning, middle, and end of day and when visibly soiled)

**High-touch surfaces** include:

- countertops/chairs/armrests/tables/children play structures/furniture
- toys/books
- elevator buttons/door handles/knobs/handrails/light switches

**High-touch surfaces that should be cleaned between users** include:

- phones/touchscreens/keyboards (e.g., Kiosks, conference AV equipment)
- pens/clipboards/copy machines
- pyxis machines/med prep areas



Perform hand hygiene and wear a regular mask & gloves when cleaning these areas.

Follow reuse/extended use PPE guidelines. Remove gloves and perform hand hygiene.

You may wish to consider use of designated staff for maintaining cleanliness of these common areas.