

Room Entry Log

<b>INSTRUCTIONS:</b>	<b>1. Each person entering this room must sign in once per shift</b>
	<b>2. Start a new log at 7 a.m. daily (or when log is full)</b>
	<b>3. Fax previous log to Occupational Health Services @ 415-353-7769</b>
	<b>4. Contact the Unit Charge Nurse with any questions</b>

<b>Patient MRN:</b>	<b>Room #:</b>
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<b>Print Name (First and Last)</b>	<b>Personal Contact Phone #</b>	<b>Date</b>	<b>Time in</b>

Please fax Logs to Occupational Health Services *Daily* at 415-353-7769